

THINGS TO NOTE

- Program changes may be made at the Coordinator's discretion.
- Please ensure your children are appropriately dressed for the weather (e.g., raincoat if required).
- Sunscreen is available at the service and will be applied to the children when required.
- Risk assessments are available in the BESC office for your review.
- Our safety practice includes children wearing centre RED hats supplied by BESC.

BEHAVIOUR

All children are expected to follow our rules, Be Safe, Be Respectful and Be Responsible, throughout the duration of the day.

EXCURSIONS

Children to be at the centre by 8.45am on all excursion days.

OPENING AND CLOSING TIMES

Mon – Friday 7.30am – 6.00pm

Children **MUST** be signed in by parent or guardian.

If your child is going to be absent on any given day, please let us know by calling or messaging

0404 852 311

Non- notification of \$10 fee will apply

NO REFUNDS



WE ARE A NUT AWARE CENTRE

Please do not send any NUT products with your child to the centre, as this service has children with nut allergies.

Money, toys, electronics etc. Staff are unable to take responsibility for valuables, so children are encouraged to leave such items at home.

Children are NOT to bring mobile phones to the Centre.

These will be placed in the office until your child goes home.

HEALTH AND SAFETY

If your child is required to have a COVID-19 Test you need to advise the Director. Ensuring that you send a copy of the test results to the Service, via email or text prior to your child's return to care.

If your child does show cold or flu like symptoms, they will be kept in a suitable separate area to await pick up by their parent/carer. To avoid causing unnecessary anxiety, games and an activity will be brought in for the child. Whilst awaiting parent or carer arrival.

Emergency drills are practiced randomly throughout the holidays. The evacuation plan is in place and located at the exit of each room.

First aid kits can be easily accessed which are well stocked at all times.

At all times we will have educators on the grounds and on excursions who hold a current first aid certificate, as well as asthma and anaphylaxis training.

Parents will be contacted, and will be required to collect children, if their child becomes ill, injured or appears distressed.

Parents will be informed if there are any infectious diseases in circulation.

WHAT TO PACK AND WEAR:

Packed healthy recess and lunch – please include an ice brick to keep lunch fresh and refillable drink bottle.

Please ensure you pack enough healthy food to last the day and that you avoid packing junk food.

Ideas for packing a healthy lunch can be found at: <http://www.healthykids.nsw.gov.au/parents-carers/healthy-eating-and-drinking/lunch-box-ideas.aspx>

Closed in sturdy shoes, sturdy sandals with back straps **NO THONGS**.

Play clothing – that children can move and play in and that they can get soiled without worrying.

All t-shirts/tops' dresses must cover shoulders. **NO SINGLET TOPS**

FEES

\$80.00 Incursion Excursion prices vary on activity per child per day less your CCS (fees vary depending on your CCS entitlements)

ABSENT

If your child is going to be absent on any given day, please let us know by calling

Mobile: 0404 852 311

NO CANCELLATIONS